

# Bembridge Harbour Authority



## Seasonal Facilities Cleaner 2019

### Hours of work

Rota based early morning and evening 2 to 3 hour shifts including some weekends, especially during the main summer season (July and August) and 3 x event weekends. Approx 12 hours per week plus.

### Job Description:

Bembridge Harbour Authority operates shower and toilet facilities on 2 sites - The Duver Marina (The Duver, St Helens, PO33 1YB) and at Bembridge Marina (Embankment Road).

### General information:

Bembridge Harbour operates 7 days a week and is run by a small inclusive team. There is an expectation of interchanging roles within the daily operation of the Harbour, and staff must be willing to adapt to the job in hand. We pride ourselves on exceptional customer service, maintaining a friendly, efficient, professional approach at all times, and a willingness to "go the extra mile".

**The priority of all Harbour Staff at all times is the safety of staff and Harbour users and the safe and efficient running of the Harbour. BHA is committed to compliance with the Port Marine Safety Code (PMSC) and operates a Safety Management System, the requirements of which all staff members must be familiar with.**

Seasonal staff members report to the Operations & Safety Manager and Senior Berthing Master.

### Skills required:

- Knowledge of procedures relating to safe use of cleaning products
- Reliable timekeeping
- Self-motivation and professional attitude

### Primary Responsibilities:

- Cleaning, restocking and general maintenance of shower/toilet facilities and offices
- Liaison as necessary with job-share facilities cleaner

Own transport necessary. References will be required. Staff shirts provided.